



Version 1.0.0

**Please Note:**

- You are reminded that much of the data in this template, to which you have privileged access, is management information only and is not in the public domain. It is not to be shared more widely than is necessary to complete the return.

- Please prevent inappropriate use by treating this information as restricted, refrain from passing information on to others and use it only for the purposes for which it is provided. Any accidental or wrongful release should be reported immediately and may lead to an inquiry. Wrongful release includes indications of the content, including such descriptions as "favourable" or "unfavourable".

- This template has been produced for areas to confirm how the additional funding to support discharge from hospital and bolster the social care workforce will be spent in each area. The government has also produced guidance on the conditions attached to this funding, that you should ensure has been followed.

- This template collects detailed data on how the funding allocated to each area will be spent. The portion of the funding that is allocated via Integrated Care Boards (ICBs) does not have a centrally set distribution to individual HWBs. ICBs should agree with local authority partners how this funding will be distributed and confirm this distribution in a separate template. The amount pooled into the BCF plan for this HWB from each ICB should also be entered in the expenditure worksheet of this template (cell N31) (The use of all funding should be agreed in each HWB area between health and social care partners).

Health and Wellbeing Board:	Lancashire
Completed by:	Paul Robinson
E-mail:	<a href="mailto:paul.robinson27@nhs.net">paul.robinson27@nhs.net</a>
Contact number:	07920 466112

Please confirm that the planned use of the funding has been agreed between the local authority and the ICB and indicate who is signing off the plan for submission on behalf of the HWB (delegated authority is also accepted):

Confirm that use of the funding has been agreed (Yes/No)	Yes
Job Title:	County Councillor - Chair of Lancashire Health & Wellbeing Board
Name:	Michael Green

If the following contacts have changed since your main BCF plan was submitted, please update the details.

	Role:	Professional Title (e.g. Dr, Cllr, Prof)	First-name:	Surname:	E-mail:
*Area Assurance Contact Details:	Health and Wellbeing Board Chair	Cllr	Michael	Green	<a href="mailto:Michael.Green@lancashire.gov.uk">Michael.Green@lancashire.gov.uk</a>
	Integrated Care Board Chief Executive or person to whom they have delegated sign-off		Sam	Proffitt	<a href="mailto:sam.proffitt3@nhs.net">sam.proffitt3@nhs.net</a>
	Local Authority Chief Executive		Angie	Ridgwell	<a href="mailto:angie.ridgwell@lancashire.gov.uk">angie.ridgwell@lancashire.gov.uk</a>
	LA Section 151 Officer		Angie	Ridgwell	<a href="mailto:angie.ridgwell@lancashire.gov.uk">angie.ridgwell@lancashire.gov.uk</a>

Please add further area contacts that you would wish to be included in official correspondence e.g. housing or trusts that have been part of the process -->

When all yellow sections have been completed, please send the template to the Better Care Fund Team [england.bettercarefundteam@nhs.net](mailto:england.bettercarefundteam@nhs.net) saving the file as 'Name HWB' for example 'County Durham HWB'. Please also copy in your Better Care Manager.

See next sheet for Scheme Type (and Sub Type) descriptions

**Discharge fund 2022-23 Funding Template**

5. Expenditure

Selected Health and Wellbeing Board:

Lancashire

Source of funding		Amount pooled	Planned spend
LA allocation		£4,598,460	£4,598,460
ICB allocation	NHS Lancashire and South Cumbria ICB	£5,151,000	£5,151,000
		Please enter amount pooled from ICB	
		Please enter amount pooled from ICB	
£5,151,000			

Yellow sections indicate required input

Scheme ID	Scheme Name	Brief Description of Scheme (including impact on reducing delayed discharges).	Scheme Type	Sub Types	Please specify if 'Scheme Type' is 'Other'	Estimated number of packages/beneficiaries	Setting	Spend Area	Commissioner	Source of Funding	Planned Expenditure (£)
1	Additional D2A Community based packages	Additional D2A Community based packages which supports people to be	Home Care or Domiciliary Care	Domiciliary care to support hospital discharge		236		Social Care	Lancashire	Local authority grant	£243,404
1	Additional D2A Community based packages	Additional D2A community based packages which supports people to be	Home Care or Domiciliary Care	Domiciliary care to support hospital discharge		1260		Social Care	Lancashire	ICB allocation	£1,406,000
2	Additional D2A bed based placements	Additional D2A bed based placements which supports people with higher levels of	Bed Based Intermediate Care Services	Step down (discharge to assess pathway 2)		960		Social Care	Lancashire	Local authority grant	£2,384,836
2	Additional Bed based D2A placements	Additional D2A bed based placements which supports people with higher levels of	Bed Based Intermediate Care Services	Step down (discharge to assess pathway 2)		429		Community Health	NHS Lancashire and South Cumbria ICB	ICB allocation	£3,211,000
3	Crisis Care	Crisis support in a person's own home which supports people to leave hospital in a	Home Care or Domiciliary Care	Domiciliary care to support hospital discharge		3339 hours p/w		Social Care	Lancashire	Local authority grant	£1,018,709
4	Hospital Aftercare Service Age UK	Hospital Aftercare Service Age UK - Enhanced Take Home & Settle Service &	Home Care or Domiciliary Care	Domiciliary care to support hospital discharge		480		Social Care	Lancashire	Local authority grant	£122,000
5	Stabilisation support to social care provision	various schemes incl retention payments/travel costs/cost of living / energy	Improve retention of existing workforce	Other	workforce retention across residential and		Both	Social Care	Lancashire	Local authority grant	£681,711
6	RNNA Provision - 4 months	Additional nursing resource to enable completion of Registered Nursing Needs	Additional or redeployed capacity from current care workers	Costs of agency staff		96	Both	Mental Health	NHS Lancashire and South Cumbria ICB	ICB allocation	£37,000
7	Additional business support to support co-	Additional business support to support co-ordination of discharges and enable the	Additional or redeployed capacity from current care workers	Costs of agency staff			Both	Mental Health	Lancashire	ICB allocation	£12,000

8	Additional hours Social Work and Social Care	Improve responsiveness to increased demand, to offer IDT contact to wards at	Increase hours worked by existing workforce	Overtime for existing staff.			Both	Mental Health	Lancashire	ICB allocation	£23,000
9	Additional leadership capacity for 4	Additional leadership capacity to implement clinically ready for discharge	Increase hours worked by existing workforce	Overtime for existing staff.			Both	Mental Health	Lancashire	ICB allocation	£22,000
10	Overtime for Acute/MH/Reablement teams	Enhance response to demand surges for hospital discharge - general and	Increase hours worked by existing workforce	Overtime for existing staff.			Both	Social Care	Lancashire	ICB allocation	£50,000
11	Administrative costs	administrative costs of capacity to support reporting & administration	Administration	Overtime for existing staff.				Social Care	Lancashire	Local authority grant	£40,000
11	Administrative costs	administrative costs of capacity to support reporting and	Administration	Overtime for existing staff.				Community Health	NHS Lancashire and South Cumbria ICB	ICB allocation	£45,000
12	Community Equipment	increase availability and stock of community equipment across retailers	Assistive Technologies and Equipment	Community based equipment		11,000 items		Social Care	Lancashire	Local authority grant	£70,000
13	Payments to care homes to encourage	One off 'incentive' payment (per person admitted) to care homes to support	Residential Placements	Care home		50		Social Care	Lancashire	Local authority grant	£37,800
14	MH Discharges into community	Community intensive support teams – this team will 'pull' patients out of	Additional or redeployed capacity from current care workers	Costs of agency staff		120	Home care	Mental Health	NHS Lancashire and South Cumbria ICB	ICB allocation	£345,000
	All schemes will be closely monitored, and										
	Various Staffing across acute, care navigation and	Enhancing recruitment functions to attract new staff and reduce the vacancy	Other		workforce development			Social Care	Lancashire		£152,000
	Retention payments to Acute SW teams -	Eliminate position of more leavers than joiners, and stabilise capacity across	Other		workforce development			Social Care	Lancashire		£250,000
	Trailblazer service across Winter	enable the Mental Health residential rehab (funded via temporary monies) test of	Bed Based Intermediate Care Services	Step down (discharge to assess pathway 2)				Mental Health	NHS Lancashire and South Cumbria ICB		£614,000
	Harmonise Discharge Processes	work collectively on reducing the variation in discharge processes,	Other		process improvement			Community Health	NHS Lancashire and South Cumbria ICB		£92,000

**Scheme types and guidance**

This guidance should be read alongside the addendum to the 2022-23 BCF Policy Framework and Planning Requirements.

The scheme types below are based on the BCF scheme types in main BCF plans, but have been amended to reflect the scope of the funding. Additional scheme types have been added that relate to activity to retain or recruit social care workforce. The most appropriate description should be chosen for each scheme. There is an option to select 'other' as a main scheme type. That option should only be used when none of the specific categories are appropriate.

The conditions for use of the funding (as set out in the addendum to the 2022-23 BCF Policy Framework and Planning Requirements) confirm expectations for use of this funding. Funding should be pooled into local BCF agreements as an addition to existing section 75 arrangements. Local areas should ensure that there is agreement between ICBs and local government on the planned spend.

The relevant Area of Spend (Social Care/Primary Care/Community Health/Mental Health/Acute Care) should be selected

The expenditure sheet can be used to indicate whether spending is commissioned by the local authority or the ICB.

This funding is being allocated via:  
 - a grant to local government - (40% of the fund)  
 - an allocation to ICBs - (60% of the fund)

Both elements of funding should be pooled into local BCF section 75 agreements.

Once the HWB is selected on the cover sheet, the local authority allocation will pre populate on the expenditure sheet. The names of all ICBs that contribute to the HWB's BCF pool will also appear on the expenditure sheet. The amount that each ICB will pool into each HWB's BCF must be specified. ICBs are required to submit a separate template that confirms the distribution of the funding across HWBs in their system. (Template to be circulated separately).

When completing the expenditure plan, the two elements of funding that is being used for each line of spend, should be selected. The funding will be paid in two tranches, with the second tranche dependent on an area submitting a spending plan 4 weeks after allocation of funding. The plan should cover expected use of both tranches of funding. Further reporting is also expected, and this should detail the actual spend over the duration of the fund. (An amended reporting template for fortnightly basis and end of year reporting, will be circulated separately)

Local areas may use up to 1% of their total allocation (LA and ICB) for reasonable administrative costs associated with distributing and reporting on this funding.

For the scheme types listed below, the number of people that will benefit from the increased capacity should be indicated - for example where additional domiciliary care is being purchased with part of the funding, it should be indicated how many more packages of care are expected to be purchased with this funding.

Assistive Technologies and Equipment  
 Home Care or Domiciliary Care  
 Bed Based Intermediate Care Services  
 Reablement in a Person's Own Home  
 Residential Placements

Scheme types/services	Sub type	Notes	home care?
Assistive Technologies and Equipment	1. Telecare 2. Community based equipment 3. Other	You should include an expected number of beneficiaries for expenditure under this category	Y
Home Care or Domiciliary Care	1. Domiciliary care packages 2. Domiciliary care to support hospital discharge 3. Domiciliary care workforce development 4. Other	You should include an expected number of beneficiaries for expenditure under this category	Y
Bed Based Intermediate Care Services	1. Step down (discharge to assess pathway 2) 2. Other	You should include an expected number of beneficiaries for expenditure under this category	N
Reablement in a Person's Own Home	1. Reablement to support to discharge – step down 2. Reablement service accepting community and discharge 3. Other	You should include an expected number of beneficiaries for expenditure under this category	Y
Residential Placements	1. Care home 2. Nursing home 3. Discharge from hospital (with reablement) to long term care 4. Other	You should include an expected number of beneficiaries for expenditure under this category	N
Increase hours worked by existing workforce	1. Childcare costs 2. Overtime for existing staff.	You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Improve retention of existing workforce	1. Retention bonuses for existing care staff 2. Incentive payments 3. Wellbeing measures 4. Bringing forward planned pay increases	You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Additional or redeployed capacity from current care workers	1. Costs of agency staff 2. Local staff banks 3. Redeploy other local authority staff	You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Local recruitment initiatives		You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Other		You should minimise spend under this category and use the standard scheme types wherever possible.	Area to indicate setting
Administration		Areas can use up to 1% of their spend to cover the costs of administering this funding. This must reflect actual costs and be no more than 1% of the total amount that is pooled in each HWB area	NA